

Job Opportunity Town Administrator

The Town of New Boston, NH is seeking a Town Administrator who will lead with integrity, honesty, openness, creative problem solving, and respect for staff who have significant experience in their respective fields. Our team currently includes 28 full-time and over 50 part-time employees.

The 3 member Select Board believes the ideal candidate will have a minimum of 5 years of progressively responsible experience in municipal government or other environments, such as project management or executive directorship to be an asset to our current team of talented department leaders. Demonstrated experience in complex budget development, team focused management philosophy and the ability to effectively interact with diplomacy and integrity with multiple stakeholders is highly desirable.

Consider your future with the Town of New Boston with a population of 6,100 and a current budget of \$5.8 million. Salary will be commensurate with experience within a range of \$85,000 - \$100,000. New Boston offers a full package of benefits including Health/Dental, Life and Disability Insurance, and a 457 Retirement Plan. Work hours are Monday through Friday with flexibility for frequent evening meetings.

Send your letter of intent and resume by August 4, 2023 to Maralyn Segien, Executive Assistant, PO Box 250, New Boston, NH 03070 or e-mail to m.segien@newbostonnh.gov

New Boston is an Equal Opportunity Employer.